



**CITY OF ASHLAND
BOARD OF ALDERMEN AGENDA
5275 WEST RED TAIL DRIVE
(SOUTHERN BOONE SCHOOL DISTRICT ADMINISTRATION BUILDING)
ASHLAND, MO. 65010
TUESDAY, JUNE 02, 2020
7:00 P.M.**

**NOTE: NEW LOCATION OF BOARD OF ALDERMEN MEETINGS: 5275 WEST RED
TAIL DRIVE
(SOUTHERN BOONE SCHOOL DISTRICT ADMINISTRATION BUILDING)**

It will also be available via zoom:

<https://us02web.zoom.us/j/89022650992?pwd=aCtGTTN1Y2QrSHRZb3pZeVnKUklpdz09>

Meeting ID: 890 2265 0992

Password: 416849

Dial:

+1 312 626 6799 US (Chicago) Meeting ID: 890 2265 0992 Password: 416849

Call regular meeting to order

Pledge of Allegiance

Roll Call

CONSENT

1. Consideration of the 6-02-2020 agenda: **Action:** _____
2. Consideration of the 5-19-2020 meeting minutes: **Action:** _____

PUBLIC COMMENTS

3. Anyone wishing to appear before the Board

APPOINTMENTS

4. None

COUNCIL BILLS

5. Council Bill No. 2020-023, an ordinance to amend Chapter 20, Traffic Code, Section 20.040, City Traffic Engineer of the City of Ashland. First reading by title only.
Action: _____

ORDINANCES

- 6. Ordinance No. 1300, an ordinance authorizing the Mayor to enter into an Animal Control Enforcement Cooperative Agreement. **Action:** _____
- 7. Ordinance No. 1301, an ordinance approving the final major plat for South Wind Plat 5. **Action:** _____
- 8. Ordinance No. 1302, an ordinance approving the final plat for Eagle Lakes Plat 4B. **Action:** _____

RESOLUTIONS

- 9. A resolution committing the City of Ashland to the revitalization responsibility outlined in the Missouri Main Street Program's Community Empowerment Grant. **Action:** _____
- 10. A resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Small Community Engineering Assistance Program under the Missouri Clean Water Law (Section 644, RSMo.) **Action:** _____

OTHER

- 11. None


DISCUSSION

- 12. None

REPORTS

- 13. Mayor's Report
- 14. City Administrator Report
- 15. Interim Police Chief's Monthly Report
- 16. City Attorney's Report
- 17. Board of Aldermen's Report
- 18. Vote to adjourn the meeting

The City of Ashland wants to make certain our meeting is accessible to all citizens. If you require any accommodations (signing, interpreter, translator, etc.) that we do not normally have at our meetings, please let Darla Sapp, City Clerk know of your needs. (if possible 48 hours in advance of the meeting)

Posted: 5-29-2020@ 8:00 am 

City Hall and website: www.ashlandmo.us

TUESDAY, MAY 19, 2020
BOARD OF ALDERMEN MINUTES
7:00 P.M.

DRAFT MINUTES NOT APPROVED BY THE BOARD

Mayor Rhorer called the regular meeting to order at 7:00 p.m. on May 19, 2020 via Zoom due to the Covid-19 Pandemic.

Mayor Rhorer called the roll:

Ward One: Leslie Martin-here, Danny Clay-absent
Ward Two: Jesse Bronson-here, Richard Sullivan-here
Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Darla Sapp, City Clerk, Tony St. Romaine, City Administrator, Terry Toalson, Interim Police Chief and James Creel, Public Works Director.

Mayor Rhorer presented the agenda of May 19, 2020 for consideration. Alderman Bronson made motion and seconded by Alderman Sullivan to approve the agenda as presented. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented the minutes of April 30, 2020 Special Board meeting for consideration. Alderman Bronson made motion and seconded by Alderwoman Martin to approve the minutes as presented. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented the minutes of May 05, 2020 Board meeting for consideration. Alderman Bronson made motion and seconded by Alderwoman Martin to approve the minutes as presented. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer asked if anyone wished to appear before the Board to state their name and place of residence on any topic. He stated this is the only public speaking portion of the meeting.

Alderman Sullivan read a letter from Cecil Payne expressing concerns once Perry Avenue is extended to Route Y that the plans are to eliminate the East Liberty Lane crossover. He stated this would leave them with only one way in and out of the subdivision, additional traffic with future Ranken College and other businesses to be developed off of Route Y. He stated the increased traffic flow through the commercial park would be difficult. Mr. Payne suggested not to eliminate it but to physically relocate it further South on Perry approximately 2,500 feet towards Jefferson City.

Mayor Rhorer presented Council Bill No. 2020-020 for consideration. Alderman Bronson made motion and seconded by Alderman Sullivan to take up Council Bill No. 2020-020, an ordinance authorizing the Mayor to enter into an animal control enforcement cooperative agreement. First reading by title only. Mayor Rhorer called for questions or comments. Alderman Sullivan questioned how many calls they usually get. Tony St. Romaine, City Administrator reported he gets a monthly count but did not have this information with him. Tony St. Romaine stated this is a reduction of cost. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented Council Bill No. 2020-021 for consideration. Alderman Bronson made motion and seconded by Alderman Sapp to take up Council Bill No. 2020-021, an ordinance approving the final plat for South Wind Plat 5. First reading by title only. Mayor Rhorer called for questions or comments. Alderman Sapp reported this is was approved by the review engineer and recommended for approval by the Planning and Zoning Commission. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented Council Bill No. 2020-022 for consideration. Alderman Bronson made motion and seconded by Alderman Sapp to take up Council Bill No. 2020-022, an ordinance approving the final plat for Eagle Lakes Plat 4B. First reading by title only. Mayor Rhorer called for questions or comments. Alderman Sapp reported this was approved by the review engineer and recommended for approval by the Planning and Zoning Commission. Mayor Rhorer called for the vote. Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented Ordinance No. 1298 for consideration. Alderman Bronson made motion and seconded by Alderman Lewis to take up Ordinance No. 1298, an ordinance amending the Ashland Municipal Code to regulate use of golf carts, all-terrain (utility) vehicles and low-speed vehicles on city streets. Mayor Rhorer called for questions or comments. Tony St. Romaine presented information from the Fort Madison Daily Democrat on the golf carts. He stated there is no protection in a golf cart. He stated this ordinance allows them on roads under 35 m.p.h. but not on Broadway and Henry Clay. Alderman Lewis stated that the person asking for the golf carts has concerns of the requirement of turn signals and rearview mirrors since these features are not commonly on golf carts. The Board discussed this and felt the requirements is important for the safety. Alderman Sapp reported he saw a 12 or 13 year old kid driving a golf cart in Liberty Landing Subdivision over the weekend. He did have an adult with him. Alderman Sapp stated he stopped the golf cart and told them of the regulations of a driving license required and the grandmother took over the driving responsibility. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented Ordinance No. 1299 for consideration. Alderman Bronson made motion and seconded by Alderman Sapp to take up Ordinance No. 1299, an ordinance to amend Schedule III. Parking restrictions of Chapter 20, Traffic Code of the City of Ashland. Mayor Rhorer called for questions or comments. Alderman Sullivan asked if this needed to be repealed? Tony St Romaine, City Administrator stated we could either withdraw this ordinance since it was not needed and appoint a traffic engineer. Jeff Kays, City Attorney reported under the code of ordinances we have the authority to make changes without the enactment of this ordinance. Tony St. Romaine, City Administrator asked for the Board's input as to where they want the no parking signs. The Board discussed this and wanted it on both sides of the roadway of the speed bump on Red Tail Drive. The Board discussed bringing back an ordinance to amend Chapter 2 to appoint a traffic engineer. Mayor Rhorer recommended if the Board wishes not to pass this they vote no. He stated the ordinance is unnecessary since it is already covered in the code. Mayor Rhorer asked if they wished to retract the motion and second. Alderman Bronson withdrew his motion and Alderman Sapp withdrew his second. Alderman Sullivan made motion and seconded by Alderman Bronson to postpone the second reading. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented a resolution authorizing the donation of surplus police equipment to the Law Enforcement Training Institute. Alderman Bronson made motion and seconded by Alderman Sapp to take up the resolution authorizing the donation of surplus police equipment to the Law Enforcement Training

Institute. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Clay-absent. Motion carried.

Mayor Rhorer presented a resolution authorizing the Mayor, on behalf of the City, to enter into the employment agreement for City Administrator for the City of Ashland, Missouri. Alderman Bronson made motion and seconded by Alderman Sullivan to take up the resolution authorizing the Mayor, on behalf of the City, to enter into the employment agreement for City Administrator for the City of Ashland, Missouri. Mayor Rhorer reported during the budget process there was a rate increase for some city employees and this requires an edit to the contract since it conflicts. He stated this new contract reflects the correct dollar amount. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Clay-absent. Motion carried.

Mayor's Report:

Mayor Rhorer stated the letter from Cecil Payne on the Lakeview Estates access has quit the history. He stated many residents asked that this access be closed because it was too dangerous. He stated this would be up to MoDot as far as the State Highway.

City Administrator's Report:

Tony St. Romaine, City Administrator gave an overview of the projects that has changed since last meeting. He stated they are working on the new website and are gathering new photo's to put on it. He stated the Comprehensive Plan would be on the June Planning and Zoning Commission agenda since he felt the zoom meeting would not be a good option. He stated hopefully some of the restrictions would be lifted so we can have a regular meeting. He stated that Gilmore Lawn and Land has been doing the mowing and trimming and he has received good comments on the quality of work. He stated they are still waiting to hear on the Ranken projects.

He stated he would let James Creel update the Board on the recycling lot relocation project in his report.

Tony St. Romaine, stated the Waste Water Treatment plant ribbon cutting/open house should be sometime in June as they are finishing the final stages of grading, seeding and final base of roadbed. He stated he would work on scheduling a date in the near future.

Public Works Director Monthly report:

James Creel stated he has been doing street repairs on Martha Crump Drive and West Oaks Drive. He stated in the near future he would be doing street repairs and sidewalk repairs on Sunset Meadows. He stated he has gotten some bad concrete from the supplier and needs to re-pour in West Oaks. He stated they have been cleaning out culverts and realigning ditches and plans on continuing to do that for the next couple of months. James Creel discussed an electrical issue at the park effecting the fountain. He stated Ameren is going to repair this. He updated the Board on the tennis court grant. He informed the Board of bathroom repairs due to vandalism. He thanked the Ashland Police Department for catching the person that did this. He reported they worked on the baseball field and hopefully we will get the grant so we can do a complete upgrade on the baseball field. He stated they are waiting on a hydraulic study for the Sarah Drive bridge replacement. He updated the Board on the recycling lot schedule being delayed due to weather. James Creel informed the Board he set the signs for in front of the post office this morning and is touching up faded curbs on Ashley and Perry Avenue next week. He stated the striping on Henry Clay, Ash Street and North Main are complete and Liberty Lane and Pinto Pony Drive will be done in the near future, weather pending. He gave an update on the waste water treatment plant. Alderman Lewis asked that the sidewalk on Redwood Drive be repaired soon as it is a tripping hazard. James Creel stated that they would be spending two to three weeks in each neighborhood doing repairs and maintenance.

Alderman Sapp asked if the Martha Crump curb was on his list. James Creel stated they would be painting the area around the neighborhood subdivision signs to where the normal two-lane road is on both sides of the roadway.

Jeff Kays, City Attorney asked that James Creel get a cost for repair of the vandalism at the park to submit with the police report.

City Attorney's Report:

Jeff Kays stated he did not have a report.

Board of Aldermen's Reports:

Alderman Bronson stated he had a couple things relating to the park and he already addressed them with James Creel, Public Works Director.

Alderman Sullivan stated that he was contacted by two individuals of the Southern Boone County Senior Center reference their water bill and toilet stool leaking resulting in an \$800.00 bill. He stated we have done away with leak adjustments. He stated the Senior Center is a non-for-profit organization and asked if we could do anything to help with this. Tony St Romaine stated our policy is no leak adjustments and he felt it should be consistent to stick with this policy. He stated we could offer a payment agreement that are allowed twice a year for citizens. Alderman Sullivan stated he did tell the Senior Center they might check with their insurance company.

Alderman Sapp stated it agrees with not closing the Lakeview Estates access off of Hwy 63 but to move it further down. He informed the Board he drove around looking at storm water issues this weekend in Liberty Landing and South Wind subdivision. He sated there were several construction sites that did not have silt fences up. He stated there were a couple of areas within the city limits as well that was not complying with the silt fence regulations.

Alderman Sapp made motion and seconded by Alderman Lewis to adjourn the meeting. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-absent. Motion carried.

Darla Sapp, City Clerk

Gene Rhorer, Mayor



City of Ashland

109 East Broadway, Ashland, Missouri 65010

Department Source: City Administrator

To: Board of Alderpersons

From: Tony St Romaine 

Board Meeting Date: June 2, 2020

Re: Ordinance Amending Section 20.040 of the City Code related to the City's Traffic Engineer

EXECUTIVE SUMMARY: Previous Board discussions related to creating a no parking zone adjacent on each side of the existing speed bump on Red Tail Dr. resulted in the City's attorney researching Section 20 (Traffic Code) of the City's Code of Ordinances to determine the authority of the City's Traffic Engineer and who had been designated to fill this role.

DISCUSSION: The changes reflected in the proposed Ordinance are recommended to appoint the Chief of Police or other City Official designated by the City Administrator to serve as City Traffic Engineer in addition to their other functions, and to exercise the powers and duties with respect to traffic including:

- determining the installation and proper timing and maintenance of traffic control devices
- conducting engineering analyses of traffic accidents and devise remedial measures
- conducting engineering investigation of traffic conditions
- planning the operation of traffic on the streets and highways of the City, and
- cooperating with other City Officials in the development of ways and means to improve traffic conditions

Should these recommended changes be approved, the City Administrator's intent is to appoint the Chief of Police to serve in the position of Traffic Engineer working closely with the Public Works Street Division and under the direction of the City Administrator.

FISCAL IMPACT:

Short Term Impact (cost proposed legislation the next 2 years): \$0

Long Term Impact: \$0

SUGGESTED BOARD ACTION:

Should the Board of Aldermen agree with the recommended changes, a motion should be made to approve the legislation.

AN ORDINANCE TO AMEND CHAPTER 20, TRAFFIC CODE, SECTION 20.040, CITY TRAFFIC ENGINEER OF THE CITY OF ASHLAND

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI, AS FOLLOWS:

Section 1. Chapter 20, Section 20.040 City Traffic Engineer of the Ashland City Code is hereby amended as follows:

Material to be deleted in ~~strike-out~~, material to be added underlined.

SECTION 20.040: CITY TRAFFIC ENGINEER

A. The office of City Traffic Engineer is established. The ~~City Engineer~~ Chief of Police or other City Official designated by the City Administrator ~~City Official~~ shall serve as City Traffic Engineer in addition to his/her other functions and shall exercise the powers and duties with respect to traffic as provided in this Chapter.

B. The City Traffic Engineer shall determine the installation and proper timing and maintenance of traffic control devices, conduct engineering analyses of traffic accidents and devise remedial measures, conduct engineering investigation of traffic conditions, plan the operation of traffic on the streets and highways of the City, and cooperate with other City Officials in the development of ways and means to improve traffic conditions, and carry out the additional powers and duties imposed by ordinances of the City. (RSMo. §300.060)

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval.

Dated this _____ day of _____, 2020.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form

Jeffrey Kays, City Attorney

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANIMAL
CONTROL ENFORCEMENT COOPERATIVE AGREEMENT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND,
MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor, on behalf of the City of Ashland, to enter into an Animal Control Cooperative Agreement with the Boone County Commission. The form and content of the Cooperative agreement shall be substantially as set forth in Exhibit "A" which, is attached to and made a part of this ordinance.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Dated this _____ day of _____, 2020.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Jeffrey Kays, City Attorney

Animal Control Enforcement Cooperative Agreement

THIS AGREEMENT is entered into this ____ day of _____, 2020, by and between the **County of Boone**, State of Missouri through the Boone County Commission (herein “County”) and the **City of Ashland**, a municipal corporation within the County of Boone, State of Missouri (herein “City”);

WITNESSETH:

WHEREAS, County has duly enacted certain regulations pertaining to Animal Control pursuant to Sections 192.300 and 322.090-322.130, RSMo, and provided a program for inspection and enforcement of same within the unincorporated areas of Boone County, Missouri, and

WHEREAS, City has enacted Chapter 27 of the Code of Ordinances of the City of Ashland, copies are attached hereto and incorporated herein by reference, which are substantially the same as the Boone County Health Regulations, Chapter 2 – Animal Control, and desires to establish a program for inspection and enforcement of its Animal Control Codes, and

WHEREAS, the parties hereto believe that it is in their respective economic interests and in the public interest in general to enter into this agreement to have a uniform program for Animal Control Codes enforcement in order to promote the health, safety, and welfare for the citizens of Boone County, and

WHEREAS, the parties hereto are authorized by law to contract for common services pursuant to Section 70.220, RSMo, and each by order or ordinance has empowered their respective signatories to enter into this agreement,

NOW THEREFORE, in consideration of the mutual understandings and undertakings contained in this agreement, the parties agree as follows:

1. The City shall enact and keep in full force the following “Animal Control Codes”:
 - A. Chapter 27 – Animal Control. These ordinances shall be substantially similar to Chapter 2 of the Boone County Health Code, which is subject to change by the Boone County Commission; City agrees to promptly amend its ordinances to adopt current county animal control ordinances for

services within City as soon as reasonably practicable after they are adopted by County, and County, through the Department, shall notify the City of any such changes.

B. An ordinance which establishes fines and penalties for violation of the Animal Control Codes and remedies to provide for the enforcement thereof, consistent with fees, fines, penalties and remedies provided for by the County for the same or similar circumstances. These fees, fines, penalties and remedies are subject to change by the Boone County Commission; City agrees to promptly amend its ordinances to adopt current county fees, fines, penalties and remedies for services within City as soon as reasonably practicable after they are adopted by County, and County, through the Department, shall notify the City of any such changes.

C. An ordinance which authorizes this agreement and empowers the County through the City of Columbia/Boone County Health Department (hereafter “Department”) to administer and enforce the foregoing regulations within City.

2. County agrees to provide animal code enforcement services within City through the Department at the anticipated services levels set out in Exhibit A. County also agrees to notify City in the event it amends Chapter 2 – Animal Control of the Boone County Health Code so as to allow City to amend as appropriate Chapter 27 of its Code of Ordinances so that the operative terms shall remain consistent. County through the Department also shall keep and maintain records and reports relating to the enforcement activity and provide City with copies of same upon request or as mutually deemed appropriate. Fees, if any, such as permit fees for dangerous or exotic animals, boarding fees and/or impoundment fees shall be retained by the County as in other County animal code enforcement activities.

3. City agrees to inform the public in the City of the adoption of the Animal Control Codes and administration and enforcement thereof by the Department. City also agrees to provide Department and County with copies of all amendments of Codes for relevant administration and legal proceedings.

4. For the term of this contract, June 7, 2020, through June 6, 2021, City agrees to pay County a rate of \$39.83 for each hour the Department spends responding to calls, plus mileage for each call at the current IRS mileage reimbursement rate. **However, the total reimbursement shall not exceed \$6,000 unless this contract is amended.** The City will be reimbursing for services rendered herein, and paid on a quarterly basis. This is a one-year contract and will not automatically renew. If the parties wish to continue services beyond June 6, 2021, they will enter into a new, written agreement.

5. City agrees to enforce compliance with the Animal Codes by bringing civil or criminal legal proceedings against those for whom violations have been reported as deemed appropriate by legal counsel for the City. City also shall, at its own expense, defend all legal actions pertaining to the interpretation or implementation of the Animal Codes provided for herein and adopted by City and shall, as the City Prosecutor deems appropriate, prosecute all legal actions under the Animal Codes.

6. This agreement shall not be assignable or otherwise transferable except upon mutual consent of the parties and shall not be modified or otherwise amended except by written instrument executed with the same formality as this agreement.

7. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns in office.

IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first above-written.

CITY OF ASHLAND:

By: _____
Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney

BOONE COUNTY, MISSOURI:

By: _____
Daniel K. Atwill, Presiding Commissioner

ATTEST:

Brianna Lennon, County Clerk

AUDITOR ACKNOWLEDGEMENT
FOR BUDGET PURPOSES:

June Pitchford, Boone County Auditor

Approved as to form:

C.J. Dykhouse, County Counselor

Exhibit A

Columbia/Boone County Health Department Ashland Animal Control Enforcement Cooperative Agreement Anticipated Level of Service

Normal service levels: 2.5 Animal Control Officers for Boone County excluding the City of Columbia.

Normal service hours: 7:00 a.m. - 6:00 p.m. The Animal Control Officers serving Boone County, excluding the City of Columbia, are typically available seven days per week and after hours for emergencies.

Emergency response: Emergencies such as dog bites, vicious dogs, large animals in roadways threatening public safety, injured animals, and wildlife inside living spaces will be responded to as quickly as resources allow.

Routine running at-large calls will be responded to during normally-staffed hours of operation and is not considered an emergency.

AN ORDINANCE APPROVING THE FINAL MAJOR PLAT FOR SOUTH WIND PLAT 5

WHEREAS, the City has enacted a Subdivision Ordinance; and

WHEREAS, in accordance with the Subdivision Regulations, The Planning and Zoning Commission has recommended the approval of the South Wind Plat 5 at their meeting on May 12, 2020; and

WHEREAS, the Board of Aldermen accepts the recommendation of the Planning and Zoning Commission.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The final plat of South Wind Plat 5, sealed March 09, 2020 meets the requirements of Chapter 11, Subdivision Regulations, of the City of Ashland Municipal Code and approved for recording.

Section 2. The legal description of the subdivision is as follows:

A tract of land located in the Northeast Quarter of Section 22, Township 46 North, Range 12 West, City of Ashland, Boone County, Missouri being a part of the Survey recorded in Book 1289, Page 905 and also described in the Warranty Deed recorded in Book 4381, Page 180 and Book 4977 at Page 46, all of the Boone County records and being more particularly described as follows:

Beginning at the Northwest Corner of Lot 431 of South Wind Plat 4 as recorded in Plat Book 52 at Page 55 of said Boone County Records; Thence along the West line of said Plat, $S16^{\circ}12'W$, 300.03 feet to the Southwest Corner of Lot 430 of said South Wind Plat 4; Thence following the North line of Lot 426 of said South Wind Plat 4 and its extension, $N85^{\circ}37'00''W$, 239.94 feet; Thence $S04^{\circ}27'30''W$, 255.23 feet; Thence $S08^{\circ}05'10''E$, 258.64 feet; Thence $S53^{\circ}55'20''W$, 187.54 feet; Thence $N73^{\circ}23'20''W$, 260.47 feet; Thence $N48^{\circ}11'20''W$, 24.60 feet; Thence $N16^{\circ}12'50''E$, 370.75 feet; Thence $N73^{\circ}47'10''W$, 5.43 feet; Thence $N16^{\circ}12'50''E$, 125.00 feet; Thence $N73^{\circ}47'10''W$, 45.26 feet; Thence $N16^{\circ}12'50''E$, 175.00 feet; Thence $N73^{\circ}47'10''W$, 166.37 feet to the Southeast Corner of Lot 314 South Wind Plat 3 as recorded in Plat Book 51, Page 82; Thence along the East line of said Plat, $N16^{\circ}11'50''E$, 125.00 feet to the Northeast Corner of said Lot 314; Thence along the North line of said lot, $N73^{\circ}47'10''W$, 12.03 feet; Thence leaving said North line, $N16^{\circ}12'50''E$, 175.00 feet to the Northeast Corner of Lot 315 of said South Wind Plat 3, said point also being the Southwest Corner of Lot 222 South Wind Plat 2

as recorded in Plat Book 50, Page 40; Thence along the South line of said Plat 2, S73°47'10"E, 702.90 feet to the point of beginning and containing 9.96 acres.

Section 3. The City Clerk is hereby, instructed to have the plat recorded.

Section 4. This ordinance shall be in full force and effect after its passage and approval.

Dated this _____ day of _____, 2020.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Jeffrey Kays, City Attorney

AN ORDINANCE APPROVING THE FINAL PLAT FOR EAGLE LAKES PLAT 4B

WHEREAS, the City has enacted a Subdivision Ordinance; and

WHEREAS, in accordance with the Subdivision Regulations, The Planning and Zoning Commission has recommended the approval of the Eagle Lakes Plat 4B at their meeting on May 12, 2020; and

WHEREAS, the Board of Aldermen accepts the recommendation of the Planning and Zoning Commission.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The final plat of Eagle Lakes Plat 4B, meets the requirements of Chapter 11, Subdivision Regulations, of the City of Ashland Municipal Code and approved for recording.

Section 2. The legal description of the subdivision is as follows:

A tract of land located in the Northwest Quarter of Section 22, Township 46 North, Range 12 West, City of Ashland, Boone County, Missouri being all of Eagle Lakes Plat 4A as recorded in Plat Book 53, Page 94 and also described in the Warranty Deed recorded in Book 5077 at Page 131, all of the Boone County Records and being more particularly described as follows:

Beginning at the Northwest corner of said Eagle Lakes Plat 4A; Thence along the lines of said Plat for the remaining Four (4) Calls" S83°08'40"E. 283.71 feet to the Northeast corner of said Plat; Thence S09°48'50"E, 341.03 feet to the Southeast corner of said Plat; Thence N87°14'40"E, 348.71 feet to the Southwest corner of said Plat; Thence N01°22'40"E, 353.24 feet to the point of beginning and containing 2.48 acres.

Section 3. The City Clerk is hereby instructed to have the plat recorded.

Section 4. This ordinance shall be in full force and effect after its passage and approval.

Dated this _____ day of _____, 2020.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Jeffrey Kays, City Attorney

FILED FOR RECORD, BOONE COUNTY, MISSOURI
 NORMA DUEZEL, REGISTERED SURVEYOR

PROPERTY DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 44 N, RANGE 15E, MERIDIAN 11W AS RECORDED IN PAGES 1599 AND 1600 OF BOOK 48 SURVEY OF EAGLE LAKES PLAT 4B A REPART OF EAGLE LAKES PLAT 4A CITY OF ASHLAND, BOONE COUNTY, MISSOURI. THE SUBJECT PROPERTY IS DESCRIBED AS FOLLOWS: A CERTAIN NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 44 N, RANGE 15E, MERIDIAN 11W, AS RECORDED IN PAGES 1599 AND 1600 OF BOOK 48 SURVEY OF EAGLE LAKES PLAT 4B A REPART OF EAGLE LAKES PLAT 4A CITY OF ASHLAND, BOONE COUNTY, MISSOURI. THE SUBJECT PROPERTY IS DESCRIBED AS FOLLOWS: A CERTAIN NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 44 N, RANGE 15E, MERIDIAN 11W, AS RECORDED IN PAGES 1599 AND 1600 OF BOOK 48 SURVEY OF EAGLE LAKES PLAT 4B A REPART OF EAGLE LAKES PLAT 4A CITY OF ASHLAND, BOONE COUNTY, MISSOURI. THE SUBJECT PROPERTY IS DESCRIBED AS FOLLOWS: A CERTAIN NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 44 N, RANGE 15E, MERIDIAN 11W, AS RECORDED IN PAGES 1599 AND 1600 OF BOOK 48 SURVEY OF EAGLE LAKES PLAT 4B A REPART OF EAGLE LAKES PLAT 4A CITY OF ASHLAND, BOONE COUNTY, MISSOURI.

REMARKS:

THIS SURVEY WAS PREPARED BY THE SURVEYOR USING THE RECONSTRUCTION METHOD, IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. WHEREBY THE SURVEYOR IS NOT TO BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON, NOR FOR THE VALIDITY OF THE INFORMATION PROVIDED HEREON, NOR FOR THE VALIDITY OF THE INFORMATION PROVIDED HEREON.

NOTICE TO THE PUBLIC:

THE SURVEYOR HAS CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND HAS FOUND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF. THE SURVEYOR HAS CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND HAS FOUND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF. THE SURVEYOR HAS CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND HAS FOUND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF.

RECORDS SECTION
 COUNTY RECORDS

APPROVED BY THE CITY OF ASHLAND
 THE CITY CLERK

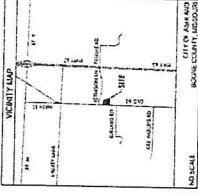
DATE OF REVISION

REVISIONS

DATE OF REVISION

REVISIONS

FINAL PLAT
EAGLE LAKES PLAT 4B
 A REPART OF EAGLE LAKES PLAT 4A
 CITY OF ASHLAND, BOONE COUNTY, MISSOURI

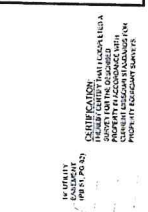


NOTES:

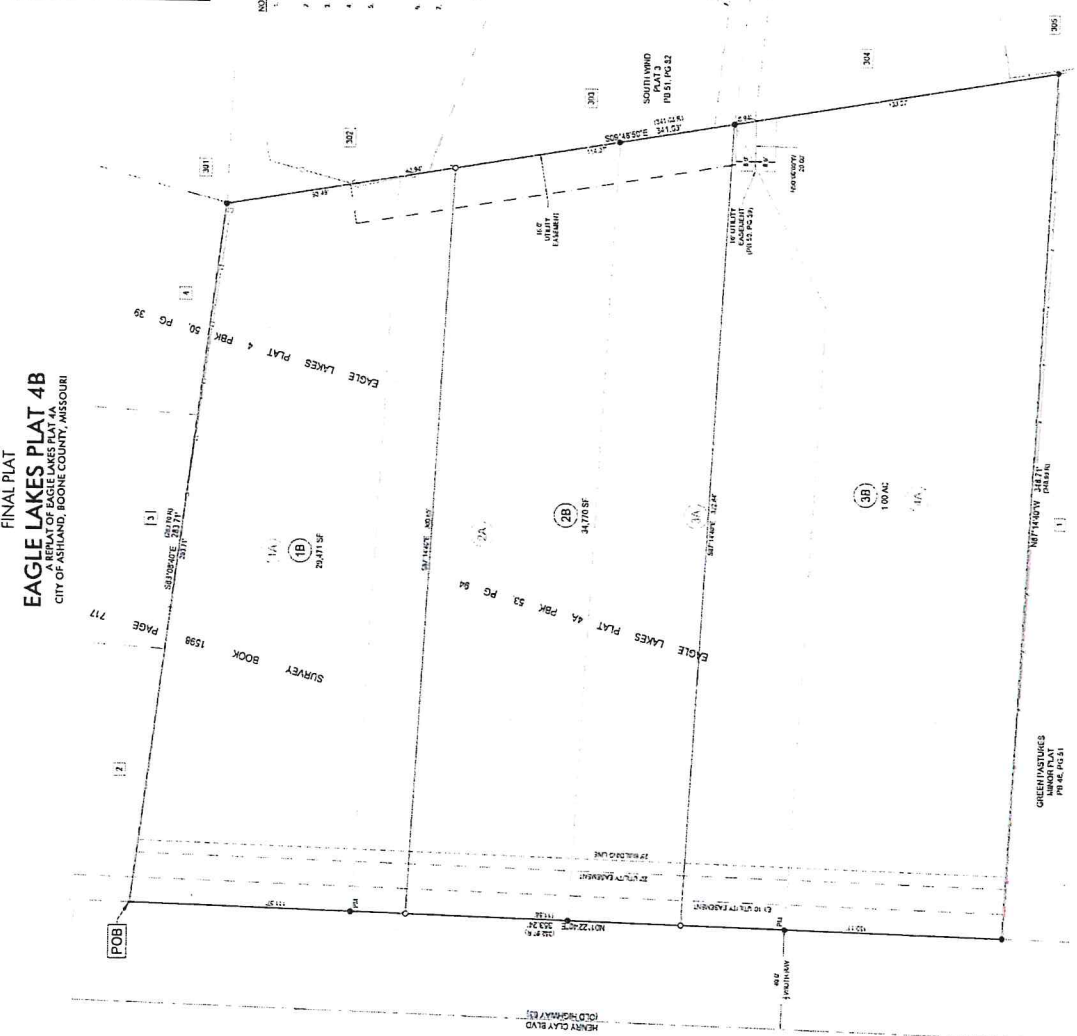
- THIS SURVEY WAS PREPARED IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. WHEREBY THE SURVEYOR IS NOT TO BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON, NOR FOR THE VALIDITY OF THE INFORMATION PROVIDED HEREON.
- ALL CORNER MARKERS ARE TO BE PERMANENTLY MAINTAINED AND PROTECTED BY THE OWNER.
- SUBJECT PROPERTY IS DESCRIBED AS FOLLOWS: A CERTAIN NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 44 N, RANGE 15E, MERIDIAN 11W, AS RECORDED IN PAGES 1599 AND 1600 OF BOOK 48 SURVEY OF EAGLE LAKES PLAT 4B A REPART OF EAGLE LAKES PLAT 4A CITY OF ASHLAND, BOONE COUNTY, MISSOURI.
- THE SURVEYOR HAS CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND HAS FOUND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF.
- THE SURVEYOR HAS CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND HAS FOUND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF.
- THE SURVEYOR HAS CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND HAS FOUND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE AND BELIEF.

GENERAL LEGEND:

PROPERTY LINE
 EASEMENT
 ENCUMBRANCE
 ADJACENT PLAT
 ADJACENT SECTION
 ADJACENT RANGE
 ADJACENT MERIDIAN



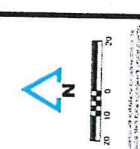
CERTIFICATION:
 I, THE SURVEYOR, HEREBY CERTIFY THAT I AM A LICENSED SURVEYOR IN THE STATE OF MISSOURI AND THAT I HAVE CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.



GREEN PASTURES
 PART 44, FIG 21

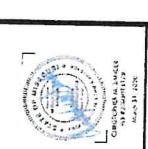
McCLURE
 Consulting Engineers
 1112 SOUTH 1ST ST
 ASHLAND, MISSOURI 64003
 PHONE: 417-462-2345
 FAX: 417-462-2346
 EMAIL: MCG@MCCLEURE.COM

BOONE COUNTY RECORDS
 DENNIS BOALING
 ASHLAND, MO
 FILED FOR RECORD
 11/12/2023



GENERAL LEGEND

PROPERTY LINE
 EASEMENT
 ENCUMBRANCE
 ADJACENT PLAT
 ADJACENT SECTION
 ADJACENT RANGE
 ADJACENT MERIDIAN



CERTIFICATION:
 I, THE SURVEYOR, HEREBY CERTIFY THAT I AM A LICENSED SURVEYOR IN THE STATE OF MISSOURI AND THAT I HAVE CONDUCTED THIS SURVEY IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT, CHAPTER 212, R.S.M. AND THAT THE INFORMATION PROVIDED HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.



City of Ashland

109 East Broadway, Ashland, Missouri 65010

Department Source: City Administrator

To: Board of Alderpersons

From: Tony St Romaine

Board Meeting Date: June 2, 2020

Re: Missouri Main Street Community Empowerment Grant Application

EXECUTIVE SUMMARY: The Broadway Beautification Task Force met on May 20, 2020 to discuss the next steps in establishing a plan to meet the Task Force's goal of evaluating and recommending ways to improve the boundaries of a "downtown" area that had been previously been established during meetings earlier in the year. A letter of from the Chair of the Task Force is attached with a recommendation to apply for a Community Empowerment Grant administered by Missouri Main Street Connection located in Branson, Missouri.

DISCUSSION: There are currently over 140 commercial districts participating in Missouri Main Street. A healthy, thriving downtown or neighborhood commercial district is an asset to any community that is endeavoring to sustain and grow the local economy and create jobs. The Missouri Main Street Connection helps communities throughout the State to enhance the economic, social, cultural and environmental well-being of historic downtown business districts, using a full range of services and assistance customized to meet the needs of each community interested in revitalization.

The Missouri Main Street Community Empowerment Grant Program is a 60/40 cost-share grant. The value of the grant is \$30,800 in services. Sixty percent (60%) would be contributed in services by the Missouri Main Street Program; forty percent (40%) would be contributed in cash (\$12,320) by the City upon approval of the grant application.

FISCAL IMPACT:

Short Term Impact (cost proposed legislation the next 2 years): \$12,320

Long Term Impact: A more vibrant and economically healthy downtown.

SUGGESTED BOARD ACTION:

Staff recommends approval of the Resolution committing the City of Ashland to the revitalization responsibilities outlined in the Missouri Main Street Program's Community Empowerment Grant.

RESOLUTION

Committing the City of Ashland to the revitalization responsibilities outlined in the Missouri Main Street Program’s Community Empowerment Grant

WHEREAS, the City agrees to ensure participation by the City of Ashland and its representatives at a minimum of three regional workshops or conferences per year conducted by Missouri Main Street Connection for the purpose of learning the Main Street Four-Point Approach® to Revitalization, as described in the Community Empowerment Grant application, during the start-up phase of our local revitalization organization.

WHEREAS, we understand that our organization or the participating individuals, will be responsible for the registration fees, travel costs and meals when attending these regional workshops and conferences.

WHEREAS, we understand that the start-up phase for a successful local revitalization organization will require a commitment of at least two years of our time and energies.

WHEREAS, we believe that local government support, volunteer support, and financial support exist in our community to generate a successful revitalization effort.

WHEREAS, we, as the organization’s representatives, commit to enlisting volunteers and raising the funds necessary for sustaining the revitalization effort as described in the Community Empowerment Grant application.

WHEREAS, we also have agreed to meet the attendance requirements that will be determined for each of the on-site service visits provided in our community by MMSC as described in the Community Empowerment Grant application. By signing this Resolution, we understand that Missouri Main Street Connection does not offer financial grants to the designated Affiliate communities. If the complete application is approved and signed, extensive on-site technical assistance and training will be provided from Missouri Main Street Connection as its 60% cost share of the grant. It is also understood that the city or a local independent organization (the sponsoring organization) will provide the 40% cost share of the grant if the application is approved.

By endorsing the Sponsoring Organization’s Resolution, we understand that Missouri Main Street Connection does not offer financial grants to the designated Affiliate communities. If the complete application is approved and signed, extensive on-site technical assistance and training will be provided from Missouri Main Street Connection as their 60% cost share of the grant. It is also understood that the city will provide the 40% cost share of the grant if the application is approved.

Dated this ___ day of _____, 2020

ATTEST:

BY: CITY OF ASHLAND

Darla Sapp, City Clerk

Gene Rhorer, Mayor

May 27, 2020

City of Ashland Missouri
Attn: Tony St. Romaine
109 E Broadway
Ashland MO 65010

Dear Tony,

At our most recent taskforce meeting we discussed at length the value of having direction from a professional organization such as Main Street Program. We look forward to being a part of such organization. We believe they can help us revitalize and improve our community. They have a Four-Point Plan that will provide the structure to gauge community support, develop work plans, enlist volunteers and raise funds.

We understand there is a Community Empowerment Grant available to help us finance membership to this organization.

We agreed as a committee that we would like the City of Ashland to proceed with applying for the Community Empowerment Grant. Please use this letter as our request to do so. Let me know if the taskforce can be of assistance in the process.

Thank you!

Lonna Trammell

Lonna Trammell
Chairman
Beautification Task Force



THE CITY OF ASHLAND, MISSOURI

June 3, 2020

Missouri Main Street Connection, Inc.
Attn: Gayla Roten,,State Director
PO Box 1066
Branson, MO 65615-1066

Ms. Roten,

This Letter of Intent indicates the desire of the City of Ashland, Missouri to file a complete application for the Missouri Main Street Program's Community Empowerment Grant.

A copy of the Resolution committing our organization to the revitalization responsibilities, as outlined by the Missouri Main Street Program in the Community Empowerment Grant application, is attached.

This Letter of Intent, and the Resolution accompanying it, have been read and agreed upon by the Board of Aldermen of the City of Ashland.

We look forward to receiving a positive response to our commitment to working with the MMSP.

Should you have any questions please contact me at cityadmin@ashlandmo.us or by phone at (573) 808-1576.

Sincerely,

A handwritten signature in black ink, appearing to read "Tony St Romaine", is written over the word "Sincerely,".

Tony St Romaine
City Administrator



The Main Street® Revitalization Philosophy

Downtown is a place in people's minds as well as a physical entity. For decades it was the center of community activity, both social and commercial. Today, most downtowns are no longer the only, or even the primary, business district in their communities. They are competing with newer commercial developments and urban sprawl.

In an attempt to keep up with the commercial strip and the suburban mall, owners have covered older downtown buildings with aluminum or faceless wood panels, installed plate glass windows and oversized signs to attract customers. Thinking that such "modernizing" of their buildings would make them competitive with new commercial strips, property owners have often destroyed the character of their buildings and of their downtowns.

Downtown cannot compete on the same terms with new commercial development because it simply does not have all of the features that make for success in newer, planned shopping centers – immediate major highway access, proximity to affluent suburban households, and unified management. There are, however, ways for traditional downtowns to be competitive and to regain some of their economic vitality. A comprehensive strategy that addresses all of the causes of downtown decline, while seeking appropriately scaled solutions, can reverse the decline and lead to new economic investment, while preserving the investment in historic buildings. One approach has been developed that does just this – the Main Street Approach®.

The actual process of downtown revitalization is complex. There are many steps involved and any number of activities that may be initiated. There is no magic list of projects that towns should implement. The Main Street Approach®, featuring its comprehensive four-point strategy, is a proven method for downtown revitalization. Currently there are over 1,200 designated Main Street® communities in America.

Main Street is a philosophical and physical approach to downtown revitalization based on economic development within the context of historic preservation. Downtowns did not deteriorate overnight nor will they be revitalized with one big project. Successful downtowns take planning seriously, adopting incremental goals and objectives over time, while renewing local interest in the heart of the community.

Towns that use the Main Street® principles as the basis for activities will see positive results: new businesses, streetscape and infrastructure improvements, building restorations, festivals and special events that celebrate local history and heritage, positive attitudes, and a renewed confidence in downtown.

Downtown revitalization is more than focusing on physical improvements alone or only on marketing efforts. Comprehensive activity must address all of the district's problems and opportunities in a unified way. The Main Street® philosophy emphasizes an incremental, sustainable approach to downtown revitalization based on historic preservation and utilizing a community's unique elements. It is a comprehensive self-help process that builds on the total image of downtown.



Benefits of Main Street for Stakeholders



For Property Owners

- Increased occupancy rates
- Rent stabilization or increase
- Increased property values
- Increased stability
- Reduced vandalism/crime deterrent
- Assistance with tax credits, grants, loan programs, design and cooperative maintenance
- Communication medium with other property owners
- Better image
- New uses on upper floors

For Retail Business Owners

- Increased sales
- Improved image
- Increased value of business
- Coordinated efforts between local businesses and franchises
- Quality of life
- Educational Opportunities (seminars and workshops)
- Increased traffic
- District marketing strategies (promotion and advertising)
- Better business mix
- New market groups Downtown
- Community pride
- Have needs/issues addressed

For Local Residents and Consumers

- Enhanced marketplace (better shopping and the benefits of shopping locally)
- Sense of pride in Downtown
- Social/cultural activities
- Opportunities to keep kids in town
- Sense of hometown community
- Opportunity to participate/volunteer
- Better communication
- Political advocate
- Home values increase

For Service Business Owners

- Image building/improvement
- New/renewed/repeated exposure
- Increased variety of services
- Healthier economy generates new/more businesses
- Increased competition means more aggressive business styles
- Tapping leakage
- Increased population, new customers
- Improved image, creates new market

For Financial Institutions

- Community Reinvestment Act compliance
- Potential growth for loans, deposits, and other services (bank cards, financial services)
- Improved image and good will
- Survival of community, critical to bank success and economic stability
- Central location more cost effective

For Utilities

- Additional businesses
- Longer business hours
- More employees
- Healthy businesses feel freer to increase utility use
- Healthy economy causes community to grow
- Ensure quality in Main Street public improvements

For Municipal Government

- Increased tax base
- More tourism
- Increased property values
- Increased number of jobs
- Better goals and vision
- Healthy economy
- Better services available
- Positive perception of Downtown and community
- Better relations between local government and private sector
- Increased volunteer base for city
- Takes political heat, develops consensus for political requests
- Industrial recruitment
- Impetus for public improvements
- Grant solicitation
- Information resource for city leaders

For County Government

- Increased public relations for county
- Viable Downtown increases tax base
- Multiplier effect
- Viable Downtown is a draw for industry
- Develops partnerships with city hall
- Builds pride & Heritage preservation
- Alternative to redevelopment district
- Quality of life issues
- Help with parking issues

For Preservationists

- Main Street reinforces the common goals of preservation
- Increases coalition
- Increased awareness and credibility
- Education of public and group
- Improved public image
- Improved economic feasibility of preservation

For Public Schools

- Increased property values = increase in real estate tax revenues
- Healthy downtown provides a “living laboratory” for learning about economics, preservation, social interactions, cultural activity + volunteer opportunities

An Overview: The Main Street Approach® to Historic Commercial District Revitalization

Main Streets are not just collections of old buildings, but the hearts of communities, distinct places, and the roots of our nation. Ignored, abandoned, and otherwise unprotected, they disappear. And with that, so do the souls of the communities – and people. In an age of indistinguishable strip centers and homogenous culture, our historic downtown districts are more important and compelling than ever.

A comprehensive, multifaceted strategy – the Main Street Four-Point Approach® - offers a blueprint for bringing downtowns back to life. The Main Street Approach applies a historic preservation-based, *volunteer-driven* economic development strategy to powerful grassroots organizations, which yields impressive results in communities of all sizes and in all places. Downtowns in small communities and urban commercial districts have used this cost-effective approach to attract new investment to their districts while reusing the existing building stock and amenities.

Recognizing quick-fix solutions do not work, the Main Street Approach® advocates a return to community self-reliance and the redevelopment of Main Street program areas based on their traditional assets: personal service, local ownership, a unique physical environment and a sense of community. It is an incremental, long-term, total community effort differing in philosophy and effect from capital intensive, quick-fix projects. It is not driven by political goals or agendas, but by the vision and labor of ordinary people who *become extraordinary* – those who are willing to take responsibility for their own present circumstances and the future of their communities.

The Main Street Approach® incorporates activities in four distinctive areas, which sometimes overlap; they combine to build a positive, identifiable image for the revitalization program area.

ORGANIZATION: The Main Street Approach to revitalization is a total community effort. Groups and individuals typically involved in Main Street programs include business people, merchants, property owners, local government, financial institutions, industry, clergy, schools, utilities, residents and civic groups. Building the organization's capacity with enough people, funds and local enthusiasm to implement the program is critical to revitalization success.

PROMOTION: Revitalization programs market the district and community through a series of aggressive, targeted activities such as special events and festivals, which highlight the local culture, art, music, dance and traditions that give each community its unique identity.

DESIGN: The physical appearance of a historic commercial district sets it apart from any other. A physically attractive district appeals to shoppers, residents, visitors and potential investors. The Main Street design philosophy is based on the historic preservation ethic and strives to improve the appearance of all physical things in the revitalization program area, including buildings, signs, public art and window displays. Design also includes streets, sidewalks, parks & other public infrastructure.

ECONOMIC VITALITY (EV): The revitalization program is based on the success of existing businesses, and strives to make them better while recruiting new investors to the district who will complement the current business mix. EV analyzes regional and local market forces that impact the district, in order to develop long-term solutions and prepare the district to thrive.

Missouri Main Street Program Services to Affiliates

Missouri Main Street provides *technical assistance* and *training* to communities competitively selected for the **Missouri Main Street Community Empowerment Grant Program**. Through the Missouri Main Street Program, intensive on-site assistance and training are provided to grant recipients. This is a 60/40 cost-share grant. The value of the grant for the two-year period is \$30,800 in services. Sixty percent (60%) is contributed in services by the Missouri Main Street Program; Forty percent (40%) is contributed in cash, \$12,320, by the participating City/Town, or the sponsoring organization, to MMSC at the beginning of the grant period.

SERVICES INCLUDE:

Town Hall Meeting – A local community gathering facilitated by MMSC staff. The purpose is for everyone in the community to share their vision for the downtown, learn about the grant services, and express their ideas for revitalization. The information assembled in this meeting will form the basis for a preliminary strategic work plan and encourage volunteer enlistment for the organization.

Organizational Visits – MMSC staff will educate and facilitate trainings on various topics to help create a strong leadership and volunteer team to implement the transformation strategies identified from community input and market information. These trainings will take place over several visits to the community.

Survey Work and Data Collection – MMSC staff will facilitate the collection of assets including a building inventory, demographic information, and customer tracking. This information will be used to determine transformation strategies.

Specialized Technical Service – This visit/service will be customized to the needs of the Main Street program and based upon the transformation strategies. It could include the services of an architect, engineer, historic preservation specialist, etc.

Consultation by phone – MMSC staff will be available to answer questions and provide consulting by phone.

Training and Reference Materials - The Missouri and National Main Street Resource Library – The resource library has examples and templates on each of the Main Street Four-Points. Postage is charged to the participants on bound materials and books borrowed from the Resource Library.

Networking – During all workshops and conferences conducted by MMSC, staff and volunteers from participating revitalization organizations have opportunities to share information related to Main Street concepts, common challenges and success stories.

Registration fees are charged for the following services:

Regional Main Street Workshops – Conducted in various locations throughout the State and include topics such as the Elements of Main Street (Basic Training), plus advanced topics. *Missouri Main Street members receive discounts on registration fees.*

Missouri Downtown Revitalization Conference: July 29-31, 2020. *Missouri Main Street members receive discounts on registration fees.*

Grant includes 2-year membership in the following: MMSC and National Main Street

General Selection Criteria

The following general criteria will be used to evaluate all Missouri Main Street Connection applications.

- A strong commitment from **local government** and **various private sector organizations** to support the local revitalization program for a **minimum of two years**.
- An adequate local budget and/or evidence of a fund-raising commitment to finance the local revitalization program for a **minimum of two years**.
- A commitment by the community to hire **paid staff**. For communities under 5,000 in population, the director must be paid for a minimum of 25 hours per week. For communities over 5,000 in population, the director must be paid for a minimum of 40 hours per week. Salaries should be comparable to other economic development professionals in the area. The Missouri Main Street Connection Board of Directors may grant exemptions for special circumstances following a written request by the program. *Third party contracts for management services would need to be approved by MMSC before the contract is signed.*
- The community must **demonstrate the need for community revitalization**.
- The community must demonstrate the **possibility of change** in the district as a result of participating in the Missouri Main Street Program.
- The community must have a **definable commercial area** with historic architectural resources.
- Evidence of a **local historic preservation ethic** and activity, and the existence of architecturally significant buildings in the revitalization program area currently listed on or may be eligible for the National Register of Historic Places.
- Current **community demographics**, such as the mix of businesses, housing, size and location of the proposed revitalization program district, as related to the entire community.
- The community must commit to forming a **public-benefit, not-for-profit corporation** within two years, designed to serve as the governing body for the local revitalization program, with the commitment to maintain a volunteer board and working committees.
- A commitment by board members, committees, staff and municipal government **to attend training sessions** and workshops conducted by MMSC.
- A **financial commitment** of \$12,320, payable to Missouri Main Street Connection, Inc. for services provided during a two-year period, beginning when the contract for services is signed by all parties.

Instructions for Completion of the Application

PROCESS

On an annual basis, Missouri Main Street Connection accepts applications from communities to participate in the Missouri Main Street Program.

- Applicant communities are required to submit, by **June 19, 2020**, a non-binding **Letter of Intent** (see more details below), which includes a resolution by the sponsoring organization agreeing to all the required continuing education in the Missouri Main Street Program.
- The complete written application must be submitted by **July 16, 2020**. Do not submit the full application until you receive notice that your Letter of Intent has been accepted.
- On receipt of all applications, the selection committee with Missouri Main Street will review the applications to determine if the community meets the requirements. If the requirements are met, the community will be invited to make a presentation to the selection committee in the community. These presentations will be scheduled between **August 3 and August 14**.
- The community should have a good representation from their community at the presentation representing the stakeholders of the district, i.e. business and property owners, residents, volunteers, board members and staff.
 - In addition, plan your presentation to show the following:
 - Give us the background of your district and organization. What have you already accomplished?
 - Discuss the need for Main Street in your district. Tell us how it would change the area and what your plans are for improvements. What are your biggest challenges?
 - Be sure to show how the organization will encourage attendance at trainings and technical assistance events. Main Street is a grass-roots program and requires a cross-section of people for support and to make the program work.
 - The purpose of the Main Street is to help local leadership bring sustainable growth back to the traditional neighborhoods and commercial districts. What have you already done to encourage stakeholder participation?
 - Following the presentation and discussion, please plan to take us on a 30-to-45-minute walking/ driving tour of the highlights of your district. The entire presentation with tour should take 2-3 hours.
- The successful applicants will be notified by **August 17, 2020**. **All program fees are due upon signing of the contract by representatives of the local revitalization program and the city's Mayor within 45 days of the grant notification.** Plans will be finalized for a formal announcement of the grant within two weeks after all the signatures are in place on the contract.
- *MMSC reserves the right to reject all applications in any given year and postpone selections until the following year.*

LETTER OF INTENT

- To plan the selection process, Missouri Main Street Connection requires communities to submit a Letter of Intent before filing the complete application. The Letter of Intent is due no later than **June 19, 2020**. The letter is non-binding but will serve as an indication of those communities who intend to apply. This letter of intent must include a resolution passed by the board of the revitalization organization, indicating the community's commitment to the education and training component of the program. This must also include a printed copy of the recorded voice vote, and signatures of at least four officers/and or Directors of the organization. If a not-profit revitalization organization having a Board of Directors does not yet exist, **a minimum of four leaders of the sponsoring organization must sign the Letter of Intent. If the sponsoring organization is the City/Town, the mayor must sign the Letter of Intent, with consent of the City Council or Board of Aldermen.**
- Prepare the Letter of Intent **on the sponsoring organization's letterhead**, and mail two copies of the letter to the address listed below. *Upon receipt of the Letter, Missouri Main Street Connection will notify the applicant if it can proceed with filing the complete Community Empowerment Grant Application.*

APPLICATION SUBMISSION

Place required signatures in the appropriate locations and use the checklist at the back of this document to be sure you have attached all the necessary support materials. The support materials must be included with each copy of the application.

Assemble the original materials into a three-ring binder with tabbed sections and a table of contents. Make **two (2) additional copies** of the original application and all attachments, with the exception of the photo CD or flash drive, and assemble the copies in the exact format as the original, including tabbed sections and table of contents, in three-ring binders.

UPS or FEDEX is recommended for shipping.

Send the original application, plus the two additional (2) copies to:

**Missouri Main Street Connection
Attn: Community Empowerment Application Selection Committee
3044 Shepard of the Hills Expressway, Suite 214
Branson, MO 65616**

Completed applications must be received no later than **July 16, 2020 at 5:00 pm** by the MMSC office.

If you have any questions about this application, contact: Ben White, Program Outreach Specialist, Missouri Main Street Connection, Inc. at 314-520-9187 or by Email at ben@momainstreet.org.



City of Ashland

109 East Broadway, Ashland, Missouri 65010

Department Source: City Administrator

To: Board of Alderpersons

From: Tony St Romaine

Board Meeting Date: June 2, 2020

Re: Grant Application – Small Community Engineering Assistance

EXECUTIVE SUMMARY: The Small Community Engineering Assistance Program (SCEAP) is a grant program to assist small communities with planning for wastewater treatment and collection systems improvements related to new permit requirements and/or inflow and infiltration reduction. The goal for use of these funds, if approved would be to hire an engineering consultant to conduct flow monitoring in our watersheds, manhole inspections, smoke testing, dye testing, CCTV inspections and private property inspections (sewer pumps, foundation drains connected to our sanitary system).

DISCUSSION: Many of our lift station pumps run for a long time after a rain event suggesting that stormwater is entering the sanitary sewer system and is on its way to be treated; pipes back-up; residential or business basements flood during a rain event; manholes may spill wastewater onto roadways or green space, and we see significant spikes in flow at our wastewater treatment plant corresponding to precipitation events or high groundwater conditions. The City would like to begin an Inflow & Infiltration (I&I) Reduction Program to help identify all problem areas so that they can be prioritized and addressed.

The SCEAP grant is available for municipalities, counties, public sewer or water districts, political subdivisions or instrumentalities of the state, serving a population of less than 10,000. If approved, the grant is an 80/20 match.

FISCAL IMPACT:

Short Term Impact (cost proposed legislation the next 2 years): \$10,000

Long Term Impact:

SUGGESTED BOARD ACTION:

Staff recommends approval of the Resolution committing the City of Ashland to the responsibilities outlined in the Small Community Engineering Assistance Grant Application

RESOLUTION OF CITY OF ASHLAND, MISSOURI

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Small Community Engineering Assistance Program under the Missouri Clean Water Law (Section 644, RSMo).

WHEREAS under the terms of the Missouri Clean Water Law, Section 644, Revised Statutes of Missouri, the State of Missouri has authorized the making of loans and/or grants to authorized applicants to aid in the development of specific public projects.

NOW, THEREFORE, be it resolved by City of Ashland.

That Tony St. Romaine, City Administrator be and he is hereby authorized to execute and file an application on behalf of the City of Ashland, Missouri with the State of Missouri for a loan and/or grant to aid in the development of:

I & I reduction program for the sanitary sewer system to help identify all problem areas so that they can be prioritized and addressed.

That Tony St. Romaine, City Administrator he is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by law or regulation, and to receive payment on behalf of the applicant.

Dated this _____ day of _____, 2020.

Attest:

Darla Sapp, City Clerk

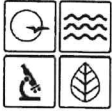
Gene Rhorer, Mayor

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting City Clerk of the City of Ashland, Missouri, does hereby certify: That the attached resolution is a true and correct copy of the resolution adopted at a legally convened meeting of the City of Ashland Board of Aldermen held on the 2nd day of June, 2020; and further that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, _____.

Darla Sapp, City Clerk

SEAL



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM, FINANCIAL ASSISTANCE CENTER
**CLEAN WATER SMALL COMMUNITY ENGINEERING ASSISTANCE
 GRANT APPLICATION**

Submit to: P.O. Box 176, Jefferson City, MO 65102-0176
 ATTN: Financial Assistance Center

FOR OFFICE USE ONLY	
DATE RECEIVED	
GRANT NUMBER	
PRIORITY POINTS	

This application is for an Engineering Assistance Grant

APPLICANT INFORMATION

NAME OF APPLICANT CITY OF ASHLAND, MISSOURI		APPLICANT EMAIL ADDRESS cityadmin@ashlandmo.us	
<input checked="" type="checkbox"/> Incorporated Municipality <input type="checkbox"/> Public Water or Sewer District <input type="checkbox"/> Other:			
APPLICANT TELEPHONE NUMBER WITH AREA CODE 573-657-2091 or 573-808-1576 Ext.		APPLICANT FAX NUMBER WITH AREA CODE 573-657-7018	
APPLICANT MAILING ADDRESS 109 E. BROADWAY			
CITY ASHLAND	STATE MO	ZIP CODE + FOUR 65010	COUNTY BOONE
AUTHORIZED REPRESENTATIVE NAME TONY ST ROMAINE		AUTHORIZED REPRESENTATIVE TITLE CITY ADMINISTRATOR	
NAME OF PERSON TO CONTACT ABOUT THIS APPLICATION TONY ST ROMAINE		TELEPHONE NUMBER WITH AREA CODE 573-657-2091 or 573-808-1576 Ext.	
POPULATION (CURRENT CENSUS) 3,707 (2010 census)		POPULATION OF AREA TO BE SERVED 5,000 (2020 estimate)	
STATE SENATE DISTRICT NUMBER (S) 19		STATE REPRESENTATIVE DISTRICT NUMBER (S) 50	

Has the applicant procured engineering services?
 NO YES: Attach procurement documentation

CONSULTING ENGINEER
 The City has agreements with several engineering firms for on-call services as the result of an RFP process.

CONSULTANT MAILING ADDRESS
 If the grant is approved, we would solicit proposals from each firm to begin an I&I Reduction Program as described herein.

CITY See attached list of the City's on-call engineers.	STATE	ZIP CODE + FOUR
CONSULTANT TELEPHONE NUMBER WITH AREA CODE Ext.	CONSULTANT FAX NUMBER WITH AREA CODE	

PROPOSED PROJECT INFORMATION

Point Source Project Decentralized Treatment System

DESCRIPTION OF NEED FOR FACILITY PLAN
 Many of our lift station pumps run for a long time after a rain event suggesting that stormwater is entering the sanitary sewer system and is on its way to be treated. Pipes back-up. Residential or business basements flood during a rain event. Manholes may spill wastewater onto roadways or green space. We see significant spikes in flow at our wastewater treatment plant corresponding to precipitation events or high groundwater conditions. The City would like to begin an I&I Reduction Program to help identify all problem areas so that they can be prioritized and addressed.

PERMIT INFORMATION

List National Pollutant Discharge Elimination System, or NPDES, Permit Number(s) of water or wastewater facilities affected by this project:

MO-0106844		

PROJECT COST INFORMATION

Source of Matching Funds: City's Sewer Enterprise Fund
 Grant Amount Requested \$50,000

WATERSHED INFORMATION

WATER BODY AFFECTED BY PROPOSED PROJECT	<input type="checkbox"/> Check if this is the receiving water body <input type="checkbox"/> Check if the body is classified <input type="checkbox"/> If affected water body is not classified, provide the nearest downstream water body
Does the proposed project serve more than one community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, identify communities:	

PROJECT TYPE (CHECK ALL THAT APPLY)

- Combined sewer overflow/sanitary sewer overflow Number of overflows per year: _____
- Wastewater Treatment Facility (specify)
- New facility
- Increase capacity/increase level of treatment
- Rehabilitation/process improvement
- Failing or failed on-site wastewater disposal system Percentage of systems failing: _____ %
- On-site system replacement/rehabilitation
- Construction of a decentralized wastewater system
- New collection system
- Collection system rehabilitation primarily to address inflow/infiltration
- Upgrade or expansion of existing collection system

Does the proposed project address groundwater pollution? Yes No

Additional Information:
 If approved, this grant would be used to work with an engineering firm to conduct flow monitoring in our watersheds, manhole inspections, smoke testing, dye testing, CCTV inspections and private property inspections (sump pumps, foundation drains connected to our sanitary system).

APPLICANT FINANCIAL INFORMATION

- A. Median Household Income (from census) 65,357
- | | |
|---|---|
| B. Current monthly sewer use rate (for 5,000 gallons) \$54.07 | Proposed sewer rate (for 5,000 gallons) No change |
| C. Sewer revenues for most recent year ended \$1,215,820.93 | Date of last sewer rate increase: 7/16/2018 |
- D. Sewer operating expenditures for most recent year \$735,967.27

CERTIFICATION:

The undersigned representative certifies that the information submitted in this application is true and correct to the best of his/her knowledge and that he/she is authorized to sign and submit this application. The applicant agrees, if a grant is awarded on the basis of this application, to comply with all applicable terms, conditions and procedures, of the Department of Natural Resources rules and regulations and, the terms and conditions of the grant agreement. Incomplete applications will be returned.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

6/3/2020

NAME AND OFFICIAL TITLE (TYPE OR PRINT)

TONY ST ROMAINE, CITY ADMINISTRATOR

TELEPHONE NUMBER WITH AREA CODE

573-657-2091

PREPARER'S NAME AND SIGNATURE (IF APPLICABLE)

SIGNATURE OF PREPARER

DATE

NAME AND TITLE (PLEASE PRINT OR TYPE)

TELEPHONE NUMBER WITH AREA CODE



THE CITY OF ASHLAND, MISSOURI

ON-CALL ENGINEERING SERVICES

ENGINEERING SURVEYS & SERVICES

JOSHUA LEHMAN

Jlehmen@ess-inc.com

573-449-2646

ALLSTATE CONSULTANTS

WES BOLTON

wbolton@allstateconsultants.net

573-875-8799

KLINGNER & ASSOC

HARRY BOZOIAN

hbozoian@klinger.com

573-228-2463

BARTLETT & WEST

TODD KEMPKER

Todd.kempker@bartwest.com

573-659-6734

MECO ENGINEERING

SCOTT VOGLER

svogler@mecoengineering.com

573-893-5558

MCCLURE

MICHAEL HALL

mhall@mecresults.com

573-814-1568

109 E. BROADWAY ~ P.O. Box 135 ASHLAND, MO 65010 (573) 657-2091

WWW.ASHLANDMO.US